

GNW Charge Conference Quick Minutes

Church _____ Date of Charge Conference _____

Annual Conference: _____ District _____

1. **Pastoral Compensation:** *as reported on the 2026 official compensation form submitted to the district superintendent (DS) for action at the charge conference. Any variations must be reported to the DS.

Enter name(s).

a. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

b. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

c. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

The church approves the allocation of up to 100% of the cash compensation to be designated by the pastor as Housing pursuant to IRS regulations. (Note: IRS allows the lesser of 1. Actual Expenses, 2. Amount Approved by the Church, 3. Fair Rental Value (Furnished)).

2. **Initial Candidacy Recommendations** *as previously reported to the DS/S and to be voted upon.

Enter name(s).

a. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

b. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

c. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

3. **Continuation of Candidacy Recommendations** *as reported to the DS/S and to be voted upon.

Enter name(s). *If additional room is needed, please attach.*

a. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

b. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

4. **Nominations Report** *as reported to the DS/S by the committee and to be voted upon.

a. Nominations Report Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

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5. **Lay Ministry Annual Report and Renewal** *as reported to the DS/S and to be voted upon.

Certified Lay Servant Enter name(s). If additional room is needed, please attach.

a. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

b. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

c. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

Certified Lay Speaker Enter name(s).

d. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

e. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

f. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

Certified Lay Minister Enter name(s).

g. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

h. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

i. _____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

6. **Reading of Names** (if any): Read the names of inactive persons on membership rolls and vote to remove them the second year after they are read for the second time. Attach a list of names read and/or those removed, noting the year read (1 or 2).

- Year One ☐ Read only, no vote ☐ Changes to note (attached)

- Year Two ☐ Read ☐ Motion Passed ☐ Yes ☐ No (changes to note attached)

Motion made by: _____ Seconded by: _____

7. **Other Business item(s):** _____

_____ Motion Passed ☐ Yes ☐ No

Motion made by: _____ Seconded by: _____

Signatures at Charge Conference

Recording Secretary _____

Date: _____

Presiding Elder _____

Date: _____

Important: Record CHARGE CONFERENCE ATTENDANCE as specified on page 3.

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List the names of MEMBERS of the Church/Administrative Council/Board present at the Charge Conference
(The Charge Conference members). Attach additional pages if needed.

List names of OTHER CHURCH MEMBERS attending without charge conference vote. (Those not elected members
of the current year church/administrative council/board.) Attach additional pages if needed.

Accountability Questions

1. Have the church's financial activities been formally reviewed or audited for 2024?

Yes

No

*2. Are the corporate status (501c.3) and property tax exemptions current?

Yes

No

*3. Is your insurance current and paid? Does it cover all of your buildings including new additions? Are coverage amounts still adequate to rebuild in the wake of a tragedy?

Yes

No

*4. Does your church have a current and enforced "Safe Ministries" policy? Have you updated it with the items that the Annual Conference adopted this year to maintain compliance with insurance and General Board of Global Ministries requirements? You can find the updated Safe Ministries policy here: <https://alaskaumc.org/conference-policies/>

Yes

No

*5. Are your church's required biennial national background checks and annual trainings current for volunteers and staff?

Yes

No

*6. Is your church current on its apportionments?

Yes

No